

WASHOE COUNTY REGIONAL 800 MHz COMMUNICATION SYSTEM

Joint Operating Committee

Tracy Moore, Chair
Charles Moore, Vice-chair
Christine Vuletich, Secretary

DRAFT of Minutes

Friday ~ April 19, 2019 ~ 10:00 a.m.
Washoe County Administration Complex
Building A – Second Floor Caucus Room
1001 East Ninth Street, Reno, Nevada

1. CALL TO ORDER/ROLL CALL [Non-action item]

Chair Moore called the meeting to order at 10:09 a.m. A quorum was established.

PRESENT: Craig Betts – WC; Dave Cochran – Reno; Jamie Edrose – RTAA; Denise Inda – NDOT; Rishma Khimji – Reno; Ray Leal – VA; Chris Maples – Sparks; Charles Moore – TMFPD; Tracy Moore – WCSD; Jason Reynolds – UNR; Ryan Sommers – NLTFPD; and Christine Vuletich – WC.

ABSENT: Brian Allen – Sparks; Charles Atkinson – TMWA; Ed Atwell – UNR; Lance Avansino – RSIC; Bryan Boren – VA; Mark Cameron – RTAA; Todd Curtis – NvANG; Thor Dyson – NDOT; Scott Gorgon – TMFPD; Stewart Handte – RSIC; Sam Hicks – TMFPD; Dave Hunkup – RSIC; Jon Kelley – WCSD; Chris Ketring – TMFPD; Pat Nielson – TMWA; Darrell Norman – VA; David Paulon – PLPT; Don Pelt – PLPT; Mark Regan – NLTFPD; Todd – Renwick – UNR; and Ronald Wilson – FBI.

VACANT: DEA.

David Watts-Vial – Deputy District Attorney, was also present.

2. PUBLIC COMMENTS [Non-action item]

There were no public comments.

4. APPROVAL OF THE JANUARY 18, 2018, MINUTES [For possible action]

Member Maples commented that he did not recommend any changes to the previous meeting minutes.

It was moved by Member Maples, seconded by Member Edrosa, to approve the January 18, 2019, minutes, as submitted. The motion carried unanimously.

5. LID (Logical Identification Number) STATUS UPDATE [For discussion only] – *An ongoing review and discussion on the issue of limited LID availability on the Washoe County Regional Communication System.*

Shawn Tayler – Regional Communications Coordinator, commented that there were 9 LIDs available for use and that there were 15 LIDs being held by member agencies for use. However, the unused LIDs will be swept effective July 1 and made available to general membership. Mr. Tayler stated that requests must be received in writing by July 1, 2019.

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7. SYSTEM STATUS UPDATE [Non-action item] – *An informational update on the operational status of the 800 MHz Communication System.*

Shawn Tayler – Regional Communications Coordinator, commented that the system appears to be functioning well even with what appears to be wind damage at the Chimney Peak site. Although Raven was able to secure some video of the site it is unclear how much damage there is. Mr. Tayler pointed out that the microwave dishes at the Snowflake site have also sustained minor damage and that parts are on order.

8. RESILIENCE COMMISSION [Non-action item] - *An informational update and possible direction to staff on recent activities of the Nevada Resilience Commission.*

Quinn Korbolic – Washoe County Technology Services, recalled that the Nevada Public Safety Communications Committee (NPSCC) had been dissolved and folded into the Resilience Commission. Member Dave Hunkup of RSIC is a member of this body and will be providing updates at future meetings.

9. WCRCS P25 SYSTEM FINANCING AND COST ALLOCATION UPDATE [For discussion only] - *A review and discussion on the progress on Washoe County Regional Communications System (WCRCS) P25 financing and cost allocation to WCRCS members including a discussion of impacts on cost allocation of the NSRS agreement between NDOT, NV Energy and Washoe County.*

Quinn Korbolic – Washoe County Technology Services, distributed a handout of the report (copy on file) and provided additional background information. Mr. Korbolic noted that Washoe County has taken steps to acquire financing for the P25 system and has contracted with a finance consultant to assist in the process, which is somewhat slower than expected. It is anticipated that a finance group will be convened consisting of individuals representing member agencies. Recommendations formulated by that subcommittee will then be brought to the 800 MHz JOC for review and recommendation of approval by the BCC (Board of County Commissioners). Mr. Korbolic emphasized that NSRS and NDOT will be leaving the WCRCS system once EDACS has been replaced. It is anticipated that the discontinuance of the EDACS system will occur in the 2023 to 2024 timeline and that the per radio fee may increase from \$260 to approximately \$355.

Denise Inda – NDOT clarified that NDOT will remain as a paying member of WCRCS until such time as the EDACS system is discontinued.

Chief Moore questioned the potential dual fees as the system transitions from EDACS to P25.

Mr. Korbolic explained that he does not believe that there will be any dual fees and that staff is reviewing how radios are counted either as active radios or by LID. As the process moves forward the methodology for radio/LID count may be modified and that the issue will be discussed with other groups as well. Mr. Korbolic explained that the LID is similar to a Sim Card and that while the LID is not typically being charged for it is an option that the fee should be based on the number of LIDs rather than active radios.

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During a brief discussion it was noted that about 9,000 radios are in use by NV Energy, NDOT and other statewide system users. Other discussion noted that the infrastructure and related costs may be increased and that an updated rate schedule will be brought back for review. It is thought that the rate structure will be brought forward in 2021. As the discussion continued, it was pointed out that NDOT is evaluating how the NSRS charges will be affected and that the Legislative Counsel Bureau and Governors Finance Office are assisting NDOT on how rates are structured. It was noted that over the next few years that member agencies review the actual number of radios/LIDs and buffer to the right size number of radios/LIDs. It was pointed out that the report was based on current budget information and that radios capable of using both EDACS and P-25 would be a single fee. Ideally member agencies will relinquish unused LIDs when done using them. As the discussion continued, it was suggested that perhaps the billing cycle should be moved from the current calendar year to fiscal year billing and will be discussed further at a future date. Other discussion pointed out that radios left in the charging unit in the on-position are billed as radios in uses unlike radios that are left in a draw that do not appear on usage reports.

- 10. FEDERAL ENGINEERING CONTRACT NEGOTIATION CONSULTING CHANGE ORDER REIMBURSEMENT** [For possible action] - *A review, discussion and possible action to approve reimbursement to Washoe County Technology Services for the costs associated with additional consulting fees for services provided by Federal Engineering for Nevada Shared Radio System contract review and negotiation, not to exceed \$9,215.00.*

Quinn Korbolic – Washoe County Technology Services, noted that the JOC had approved the Federal Engineering contract in February 2018 and that this request reflects a change order that had not previously been brought to the JOC for approve. The request is for \$9,215.00 to cover additional costs incurred as the project was more complicated and had taken longer than anticipated.

It was moved by Member Vuletich, seconded by Member Moore, to approve the reimbursement to Washoe County Technology Services for costs associated with additional consulting fees for services provided by Federal Engineering for the Nevada Shared Radio System contract review and negotiation in an amount not to exceed \$9,215.00.

Responding to Member Edrosa's comment about the 22-percent additional costs, Mr. Korbolic noted that the overall contract with Federal Engineering is under budget at this time and that he will have a standing agenda item for JOC beginning in July 2019.

The motion carried unanimously.

- 11. FISCAL YEAR 2019-2020 WCRCS (WASHOE COUNTY REGIONAL COMMUNICATIONS SYSTEM) BUDGET UPDATE** [For discussion only] – *A review and discussion of the 2019-2020 WCRCS Budget as approved by 800 MHz Joint Operating Committee on January 18, 2019.*

Quinn Korbolic – Washoe County Technology Services, pointed out that the bottom line of the budget update had not changed and that since the previous discussion the salary figure had been corrected to read \$440,000 rather than \$415,000.00. The additional funds were reallocated from

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the non-capital budget so as not to affect the bottom line. Mr. Korbolic emphasized that the cost per agency and bottom line had not changed since the last meeting.

- 12. NEVADA SHARED RADIO SYSTEM PROJECT UPDATE** [For discussion only] – *A review and discussion on the progress of the Nevada Share Radio System project including discussion on project schedule and impacts of the project specific to the Washoe County Regional Communications System.*

Quinn Korbolic – Washoe County Technology Services, noted that the project is moving forward and that there would be an update on costs for Federal Engineering site review and remediation costs.

Shawn Taylor – Regional Communications Coordinator, outlined the various Regions noting that Region 1 is the area south of Tonopah including Las Vegas, Nevada; Region 2 including Washoe County and Region 0 which does not include Washoe County.

Denis Inda – NDOT, expressed NDOT's appreciation for Mr. Taylor's time and effort in going through the design phase of the project which benefits Washoe County as well as the entire statewide system.

Mr. Taylor expressed his thanks to NV Energy, NDOT and Harris for their time and effort in moving the project forward.

- 13. AMENDMENTS TO THE WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM INTERLOCAL AGREEMENT** [For discussion only] *A review and discussion on the possible adoption of amendments to the Washoe County Regional Communications System Interlocal agreement.*

Quinn Korbolic – Washoe County Technology Services, this is a place holder and that additional information will be provided once financing has been settled. Mr. Korbolic encouraged member agencies to provide their written comments to Deputy District Attorney, David Watts-Vial or himself. Thus far only UNR has provided any input.

- 14. END-USER RADIO EQUIPMENT PURCHASES** [For discussion only] – *A review and discussion of procedures for end-user radio equipment purchases through the System Purchase Agreement between Washoe County and Harris Corporation, dated September 27, 2018.*

Quinn Korbolic – Washoe County Technology Services, commented that this is a place-holder agenda item and reminded those present that any agency in the region can use the Washoe County contract to purchase radios at a contracted discount with a letter of authorization from Technology Services. Mr. Korbolic encouraged agencies wishing to purchase radios to contact him directly.

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Shawn Taylor – Regional Communications Coordinator, commented that one of the items he is working on is a configuration tool that will simplify the process. Mr. Taylor explained that he would share the spreadsheet with David Fine.

15. 800 MHz JOINT OPERATING COMMITTEE MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item] – *The next meeting of the 800 MHz JOC (Joint Operating Committee) is scheduled July 19, 2019.*

The July 19, 2019, meeting agenda may include, but is not limited to: 1) a more detailed coverage map comparing where gaps are now and how coverage gaps will be cover

Shawn Tayler – Regional Communications Coordinator, noted that there continues to be some coverage issues and that an update to software will be provided to member agencies.

Member Maples stated that this would be his last meeting due to retirement on June 7, 2019. Jim Reid will be appointed as his replacement.

Chair you are more effective use

16. PUBLIC COMMENTS [Non-action item]

Robert Plant – Communications Officer, commented that there was a cache of deployable radios that can access First Net and CASM System Project including spare batteries Mr. Plant noted that Melissa Friend will do a briefing in May related to communications.

David Fein – Harris, noted that the internal Users Group for Harris will meet April 28 through May 4, 2019. Additionally an invitation to the Harris Users Group meeting at the Peppermill Hotel and Casino will be distributed to this body.

Chair Moore noted that the Washoe County School District will be doing a presentation. Chair Moore commented that the WCSD had obtained grant funding and had purchased P25 radios for middle and high schools. Thus far the WCSD is pleased with the radios.

17. ADJOURNMENT [Non-action item]

Chair Moore adjourned the meeting at 11:11 a.m.